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*Gayle Furman*  
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TOWN CLERK

## Colchester Sewer and Water Commission

### **Minutes of the June 8, 2017 Regular Monthly Meeting**

**6:30 PM - Water Filtration Plant 140 Taintor Hill Road  
Colchester, Connecticut**

**Members Present:** S. Coyle, R. Silberman (7:00), R. Peter, T. Hochdorfer, M. Hayes,  
M. Egan

**Members Absent:**

**Others Present:** J. Paggioli (Public Works), Stan Soby (BOS Liaison),

### Regular Monthly Meeting

1. **Call to Order-** Chairman Coyle called the meeting to order at 6:45 p.m. A brief tour of the filtration plant and well fields was conducted by staff.
2. **Approval of the Sewer and Water Commission May 11, 2017 Regular Monthly Meeting Minutes and Public Hearing** –Motion was tabled until the next meeting.
3. **Citizen's Comments** - None present.
4. **Subcommittee Reports**
  - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**  
Transfers – None.  
Monthly Financials – Discussion.

Quarterly Billing –As of 5/30/2017 we have billed out 100.7% of the projected budget FY 16-17 and collected 97.0% of the projected budget.

Disputes: None.

## 5. Water Activities

### A. Water Activities Report – May 2017.

- 1) Service Work: Mark outs, Samples –Dist. And Source, Finals. Profiles, Service Calls, Quarterly Readings conducted 6/2, respond to customers complaint issues,
- 2) New Developments, -. Northwoods 2 Units, 2 Buildings Nature's Way
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect-May reevaluate.
- 4) Backflow Cross Connections inspections-, correction verifications. Notice to billed questions
- 5) 2006 Vehicle decommissioned and for sale.
- 6) Main breaks: none.
- 7) Consumer Confidence Report
- 8) Main Flushing Conducted
- 9) Significant Markouts – ConnDOT Rt 85 paving. Structure count for adjustments.
- 10) Assist Grounds Maintenance with Turn ons.

### B. Water Projects Status –

- 1) Park Place –Meter installations & Connection Fees at each lot rented and CO Issued.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below

## 6. Sewer Activities

**A. Joint Facilities Report** –Final close out cost to be completed by February Joint Facilities Meeting. Approximate Budget numbers discussed in regard to Capital Expenditures for the Treatment Plant and Annual Budget. As part of the FY 16-17 Budget, the cost of Capital Items Approved within the Sewer Operating Budget at the Joint Facilities Treatment Plant ( Automatic Bar Screen, and Septage Automation Station) the Colchester portion were to be funded by use of the existing Sewer Capital Fund. At this point with the projects commencing, the need to appropriate the funds (\$117,500) is required. **Funds appropriated by BOS**, Hebron billed for portion of RDT, Bar Screen and Septage Automation project (\$69,030).

**B. Sewer Activities Report** – within the Collection System – No issues. 3 private laterals had blockage/roots issue. Chestnut Hill Road –Norwich Ave Pump Chamber – Interior Cover needs replacement, sensor failure 5-7-17 repaired.

**C. Sewer Projects Status** – Discussion above.

## 7. Old Business

### A) RFP 2015-16 Engineering Services Well 3A Project – Update:

Coordinating Test Drilling upon receipt of Certificate. Limited due to budget preparation. Weston & Sampson preparing design estimate and proposal for final design services.

- B) Prospect Hill Pump Station** – Replacement of check valve. See attached. It is anticipated that the work can be conducted within operational monies being split over the two fiscal years due to the lead time for the ordering and receiving of the specific check valve and the need to install it during low flow time frames. Joint Facilities has noted the shaft for the grinder continues to drop in the inlet of the station. This usually indicates that the lower bushing has worn away or the lower housing needs to be replaced. New England Pump will pull the existing unit to evaluate. Last time the unit required work/replacement was approximately 14 years ago. **Revised Estimate** for the work after inspection by New England Pump is reduced to approximately \$14,000. Work to proceed at low flow timing.
- C) WUCC Report of Activities-** The Eastern WUCC has convened and specific to Colchester, Colchester has reaffirmed it's desired to maintain the Corporate Limits of the Town for its ESA (Exclusive Service Area) provider status. Selectman Approved, signed and transmitted to WUCC and DPH. Continued representation.

**8. New Business**

- A. Joint Facilities Accounting** – Item requested to be added by Chairman – Discussion – A brief discussion was held in regard to possible audit documentation for fund that the Joint Facilities has in regard to the co-ownership of the plant. Mr. Paggioli will speak to CFO Maggie Cosgrove in regard to the inquiry.
- B. Recommendation of Sewer and Water Ordinance establishment.** Mr Paggioli will present a draft of proposed language in regard to an ordinance concerning the Sewer and Water Commission in lieu of Town Charter Language at the next meeting of the Commission.

- 9. Possible Continuation of Facilities Tour** – No further Tour was conducted this evening
- 10. Adjourn** - Motion to adjourn, by R. Peter , second by R. Silberman ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 8:30 p.m.

Respectfully submitted,  
James Paggioli, L.S.